One housing choice for American Language Program students is in a Columbia University suite style dormitory called the Carlton Arms, located within the greater Columbia area. You can live in the Carlton Arms all year round as long as you continue to be enrolled for full-time classes at the American Language Program. This dormitory is about 7 blocks away from the American Language Program office.

There are from 6 to 12 students living within each suite. You will share a bedroom with one other person (called a double) and share bathroom and kitchen facilities with others in your suite. You will be provided with a single bed, dresser, wardrobe, chair and desk. You are responsible for providing your own linen, towels and pillows. Rooms are equipped with ethernet jacks for internet access and telephones. There are laundry facilities in the basement.

All double rooms are single sex. Each suite has two bathrooms - one for males, one for females. **There is no smoking allowed in the dormitory.**

**Only full-time students are eligible to live in Columbia housing.**

All students must be 18 years or older to live in Columbia housing.

<table>
<thead>
<tr>
<th>Session</th>
<th>Housing Dates</th>
<th>Check-in</th>
<th>Check-out</th>
<th>Rate (double room)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter 2015</td>
<td>Jan. 4 – Jan. 17</td>
<td>Jan. 4, 9am-4pm</td>
<td>Jan. 17, 9am-3pm</td>
<td>$588.00</td>
</tr>
<tr>
<td>Spring 2015</td>
<td>Jan. 19 – May 1</td>
<td>Jan. 19, 9am-4pm</td>
<td>May 2, 9am-3pm</td>
<td>$4368.00</td>
</tr>
</tbody>
</table>

**Check-in** is at the Carlton Arms, 362 Riverside Drive, corner of 109th Street.

Housing fees must be paid in full in US dollars upon arrival. Payment should be made at the cashier’s office in 210 Kent Hall after you register for your class. **Two passport sized pictures must be submitted with your housing application.**

All residents in University accommodations are subject to the Rules and Regulations of Housing. If you disobey these Rules and Regulations your housing contract will be canceled and you will have to leave the dormitories. It is required that each Resident will be clean, quiet, and considerate of other students. You will be living in the midst of full-time Columbia University graduate students studying for degrees. As specified in the “Terms and Conditions of Residence” of your housing contract: **Noise which disturbs other Residents is prohibited. Overnight guests are not allowed in a double suite room accommodation.** If you want to have visitors, host a study group or have a party, make sure that you discuss these plans with your roommate and suitemates, well in advance. You also need permission from your Resident Advisor. We require the use of headphones when watching television, or listening to music or the radio if the sound is audible outside your room.

**Winter & Spring Deadline:** Nov. 17, 2014

Students who apply for housing after November 17, 2014 for the Winter and/or Spring session will be automatically placed on the waitlist. Please note that the U.S. $300.00 deposit is non-refundable.

**How to apply:**
1. Print and complete the application form below.
2. Mail the application and 2 passport sized photos as indicated below.
3. Wire a non-refundable damage/cancellation deposit of US $300.00. Student’s name and ID number must be enclosed on the wire. Please request your ID# by e-mail to: mh108@columbia.edu

**PLEASE SUBMIT:**
1. COMPLETED APPLICATION
2. TWO PASSPORT SIZED PHOTOS
3. NON-REFUNDABLE $300.00 HOUSING DEPOSIT
MAIL APPLICATION & PHOTOS TO: MAYA HADDOW
AMERICAN LANGUAGE PROGRAM
COLUMBIA UNIVERSITY
203 LEWISOHN HALL
2970 BROADWAY, MC 4119
NEW YORK, NY 10027, U.S.A.

WIRE DEPOSIT TO: Wells Fargo NA
Addressee: Columbia University
375 Park Avenue, 6th Floor
New York, NY 10152
Account Number 2000011750143
Domestic: ABA #121000248; ACH #: 026012881
International: ABA #121000248; CHIPS ID 0407
SWIFT code: WFBIUS6S
(Enclose student’s name and Columbia ID Number)

Winter/Spring Deadline: November 17, 2014
Students who apply for housing after November 17 for either session will be automatically placed on the waitlist. Please note that the U.S. $300.00 deposit is non-refundable.

Date______________________
Name___________________________________________________
Male_______    Female_______
Date of Birth________________
Permanent Address____________________________________
________________________________________________________
Current Address (if different)______________________________
________________________________________________________
Telephone__________________ Fax No._______________________
E-mail__________________________

I am applying for a double room for the following session(s):
[Please check the session(s) that apply]
Please note that students staying for both Winter and Spring sessions will be charged extra $42 for the nights between the sessions.

______  Winter  (January 4 – January 17th)  $588.00  Check-in: Jan.2, 9am-4pm
______  Spring  (January 19 – May 2nd)  $4368.00  Check-in: Jan. 19, 9am-4pm

Please indicate any special needs__________________________________________________________

The entire housing fee must be paid in full in US Dollars upon arrival. Payment should be made at the cashier’s office in 210 Kent Hall after you register for your class.

COLUMBIA UNIVERSITY
School of Continuing Education