

While every subtlety of proper behavior cannot be detailed, the following rules are to be adhered to strictly. Failure to abide by them will result in dismissal from the Summer Programs, normally on the first offence. These rules apply to all students in Columbia University's Summer Programs for High School Students.

No portion of tuition or fees will be refunded to a student who has been dismissed. Dismissed students do not receive evaluation letters or Statements of Completion. Upon dismissal, students are required to make arrangements for immediate departure. Students who have been dismissed are not permitted to return to campus for the duration of the program.

## Behavioral Standards

1. The University expects that students will act in a sensitive, considerate, and responsible manner at all times and respect the rights of others. Columbia University deems unacceptable any verbal or physical conduct that demeans others because of their race, gender, ethnic background, religion, or sexual orientation. Students are responsible for all and any public conduct, including that in digital forums such as text messages, social media posts, emails, and discussion boards.
2. Plagiarism is not tolerated. Plagiarism includes, but is not limited to, submitting work done by another person or submitted by another source; failing to document ideas found in sources, whether print or electronic, with appropriate notes and bibliographic references; failing to enclose borrowed phrases or sentences within quotation marks; and turning in the same assignment for two courses without advance permission from both instructors.
3. The possession or use of drugs or alcohol, on campus or off, is forbidden.
4. Smoking, including e-cigarettes, is prohibited on the campuses of Columbia University and our various host institutions.
5. Possession of weapons or incendiary devices of any kind is prohibited.
6. Students must attend class unless they are ill. Parents/legal guardians of students in the New York program will be notified of absences. A student who misses multiple class sessions may not receive a Statement of Completion even if those absences are excused.
7. Students are expected to engage seriously in their courses through both class participation and completion of assigned work. Disruptive behavior will not be tolerated.
8. Commuter students in the New York program are not permitted to enter the dormitories or to participate in the residential program activities that take place in the evening and on weekends.
9. Residential students may not have visitors in the residence halls; this includes parents/legal guardians, family members, classmates, and students from other on-campus summer programs. Parents/legal guardians and family members may help students move in and out of their dorm rooms on the first and last days of the program.

Barcelona students may entertain guests on the ground floor of the residence hall only.

10. Residential Program students in New York may only enter the dormitory residential areas of the floor or suite to which they are assigned. Students may entertain other Residential Program students in the ground floor lounge of their dormitory.
11. Residential students must observe curfew. Students must be in their assigned suites or assigned floors (New York), or at the residence (Barcelona) by 11 p.m. and remain there throughout the night. Curfew is extended to midnight on Friday and Saturday. Curfew ends at 6am at all program locations.

Students may break curfew only if participating in an event chaperoned by a resident adviser and must return to their suite immediately once the event ends.

Students who are delayed in returning to campus before curfew should contact a resident adviser. Delays should be born of unexpected circumstances, such as a problem with transportation beyond a student's control, and are still considered to be curfew violations.

Additionally, in Barcelona, students must be in their own rooms by 1 a.m. Sunday through Thursday, and by 1:30 a.m. Friday and Saturday.

12. Residential students in New York and Barcelona must notify residential staff when leaving the immediate campus area and renew contact with the residential staff every 4 hours. Students are expected to specifically identify their destination and expected time of return. Students must notify residential staff even when participating in an organized program activity.
13. Residential students who need to leave campus overnight, either during the week or on weekends, must have a parent or legal guardian submit a note requesting permission. A note is required for each instance, detailing date and time of departure, destination, and expected time of return. Notes must be presented 24 hours in advance of departure. All requests must be verified by direct phone communication with parents or guardians before students can leave overnight.

Barcelona students are required to travel with the group on two Friday excursions. They are not allowed to make day trips outside the city of Barcelona except on organized outings accompanied by a resident adviser.

14. Sitting on window ledges or roofs and dropping or throwing objects out of windows are forbidden.
15. In dormitories, bedroom doors must be locked when a student is not within sight of their room.
16. Students must maintain an acceptable level of cleanliness in dorm rooms and public spaces and leave dorm rooms and other spaces clean at the end of the program.
17. The misuse, destruction or disabling of university property or equipment is forbidden.
18. Students must abide by the rules and regulations of Columbia University and our various host institutions.

## Authorization

CONSENT: I, the undersigned, understand and agree to abide by the above stated regulations.

Student's name/Signature

date

CONSENT: I, the undersigned, acknowledge that I have read and discussed the above stated regulations with the applicant and agree that the applicant should be held accountable for compliance to these standards.

