COLUMBIA SPS CLUBS: SOCIAL MEDIA GUIDE



TWITTER

Club benefits: industry influence, real-time updates, conferences

GETTING PAST 'TWEET BLOCK'

Twitter is notorious as a difficult habit to break into. <u>GET SET UP</u> Add a profile pic, add a header pic, add a line to your bio <u>GET PLUGGED IN</u> Follow all of our programs and SPS tweeters, listed out on our Twitter Lists: <u>SPS Programs</u>; <u>CU SPS</u> <u>Faculty & Staff</u> Fill your feed: follow people relevant in your industry and relevant media outlets <u>TWEET OFTEN</u> Industry news, program news, tag faculty, students and alumni, industry conferences and events <u>PROMOTE YOUR HASHTAG</u> Use #ColumbiaSPS, promote your program or club's unique hashtag, use industry-relevant hashtags <u>Great example from SUMASA</u> (Sustainability Management Student Assoc)



FACEBOOK

Club benefits: Private groups and group messaging, managing events and RSVPs

GET SET UP

Launch a Facebook Page - Community <u>here</u>. Add a profile pic, a cover photo pic, and a description INVITE YOUR FRIENDS Scroll through your Facebook friends and invite all contacts from your program <u>START POSTING</u> Industry news, events, program highlights from the SPS website <u>Here is a great Facebook page example</u> from Applied Analytics Club



LINKEDIN

Club benefits: Encourage students to Columbia-ize their profiles, connect with everyone you meet on campus

ADD CONNECTIONS

Add all your faculty, student and staff Columbia connections as you meet them

ADD COLUMBIA

Add Columbia and your program name and graduation year to the Education section on your profile <u>POST SHORT-FORM UPDATES</u>

Post photos or insights from Club events, share industry news, tag your colleagues in the posts <u>POST LONG-FORM PULSE BLOGS</u>

Here is a great example of a Sports Management M.S. student blogging on sports business trends



SNAPCHAT

Club benefits: get creative and gamify events, scavenger hunts

<u>GET SET UP</u> Launch a Snapchat handle for your program <u>START POSTING</u> Take videos from around campus or Club events



INSTAGRAM

Club benefits: on-the-fly photos, documenting what you discuss at meetings

<u>GET SET UP</u> Launch an Instagram handle for your program <u>START POSTING</u> Photos from campus and Club events <u>PROMOTE YOUR HASHTAG</u> Use #ColumbiaSPS, promote your program or club's unique hashtag, use industry-relevant hashtags <u>Great example</u> from the Applied Analytics Club

Promote your social media accounts in your Club emails, your own email footers, and live and inperson!